

## Appendix B TfL Guidance

### Active travel borough funding Jun to Dec 2021

#### Guidance on completion of the forms for funding

- Funding remains limited and we will work with you to deliver what can be done based on the four priorities, alongside an attempt to ensure a geographical spread of works to manage construction impacts. We also do not want to burden you with bidding for funding so we have tried to concentrate on existing projects and your selection of the right existing LIP schemes. We suggest that time spent on speculative “bids” for new schemes would not be productive
- Schemes will need to be deliverable within the December deadline, when taking into account all factors. We will look to maximise delivery on-street within this funding period, but are also open to funding some development of schemes to ensure there is a pipeline of projects for delivery beyond this deal. Any commitments made beyond December 2021 will be subject to funding in the next settlement, although that is uncertain at this point
- We have asked you to provide your submissions by 25 June. We will then agree top priorities quickly, which will inform what can be funded
- We would like to be agile and open, as was the case last year. If a funded project is not going to be delivered please let us know and we will look to switch funding to alternate projects, and alternate boroughs, as quickly as we can. This will require ongoing conversations, but will maximise delivery
- Cycle training will continue to have some funding and does not need to be included in the figures gathered here

#### Priorities

##### Priority 1A: core staff costs

- As with the sunk costs exercise last financial year, this is for borough staff, with consultants paused
- This will include staff costs for partnerships and any key staff costs arising from Local Transport Fund where relevant
- It is not designed to keep consultant project work going. If we can keep this funding to a reasonable level, there will be more for delivering projects
- If staff costs are covered by funding for other projects (e.g. in priority 2 programmes) they should not be included here. However if you do not currently know what schemes are funded then include core staff costs here, and let us know if this sum reduces when in receipt of scheme funding so that we distribute funding fairly. Double counting should be avoided, and all allocations will be subject to the normal requirements on auditing



### Priority 1B: in-flight schemes

- This priority focusses on schemes 'in flight'. This includes all temporary/experimental schemes which have not yet reached the final decision around potential conversion to permanent status where appropriate
- Details are sought here around LSP projects that require funding for processes to support final decision-making e.g. data gathering or engagement
- It also covers any changes that are required within the funding period
- Dft Active Travel Fund Tranche 2 remains in place delivering the final set of experimental projects and these have the agreed level of funding and should not be added here. We do not expect boroughs to seek additional funding for these

### Priority 2: Key projects and programmes

- This covers programmes including Bus Priority, Borough Cycling, LIP Major Projects, Crossrail Complementary Measures and Liveable Neighbourhoods
- These programmes are usually agreed bilaterally between TfL and the boroughs concerned and this remains the case during this funding period. We expect lower budgets for these than anticipated, particularly in the case of Liveable Neighbourhoods, where the focus for the year will be keeping projects live rather than advancing delivery significantly
- **We are not inviting new bids in these areas**, but to fund existing projects already in development and delivery where we can. We expect these are projects you're already in discussion with us about
- If you have specific questions please contact the following portfolio leads:
  - Bus Priority – Jo Fricker: [joannefricker@tfl.gov.uk](mailto:joannefricker@tfl.gov.uk)
  - Borough Cycling (Cycling Network Development) – James O'Keeffe: [james.okeeffe@tfl.gov.uk](mailto:james.okeeffe@tfl.gov.uk). We will contact relevant boroughs to confirm ongoing conversations about funding. This will include the potential conversion of existing temporary/experimental cycling schemes to permanence, where needed in this period
  - LIP Major Projects – Tim Carter and Niall Coward: [timcarter@tfl.gov.uk](mailto:timcarter@tfl.gov.uk) or [niall.coward@tfl.gov.uk](mailto:niall.coward@tfl.gov.uk)
  - Crossrail Complementary Measures – Olivia Morris: [oliviamorris@tfl.gov.uk](mailto:oliviamorris@tfl.gov.uk)
  - Liveable Neighbourhoods – Joe Lewis and Kamrain Shabir [joelewis@tfl.gov.uk](mailto:joelewis@tfl.gov.uk) or [kamrainshabir@tfl.gov.uk](mailto:kamrainshabir@tfl.gov.uk). Liveable Neighbourhoods allocations will be calculated based on dashboard information supplied by boroughs, and our current scheme progress and requirements. Given the extremely limited nature of LN funding, there will be little room to renegotiate allocations once announced.

### Priority Three: Smaller projects which meet the guidance and objectives of the LIP programme

- This funding is designed to deliver LIP projects; we suggest you provide us details of your chosen deliverable projects from the existing list in your LIP annual submissions. These should have been through your borough agreement process and minimise extra effort from you.
- We are not suggesting you prepare new speculative bids and there is highly unlikely to be funding for all existing LIP projects. Without knowing the other information we can't give

definitive budgets that might be available but please do not submit a list of schemes here that exceeds your normal LIP allocation (and remembering that this funding will not be for a full financial year)

- We realise LIP funding is used by boroughs for Vision Zero-focussed projects and we suggest where these are deliverable then these could be prioritised

Please provide your submissions by 25 June 2021 and will aim to turn around decisions as quickly as possible. This will include funded projects, reserve projects that may be funded if budgets become available, and projects that we cannot fund.

If you have any queries please contact your borough sponsor.

